# Sidiah Gray

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# **Objective**

To contribute my skills and experience in a Healthcare setting as a **Personal Support Worker/Customer Service Assistant** 

## **Education**

PERSONAL SUPPORT WORKER CERTIFICATE | 1998 | HUMBER COLLEGE OF APPLIED ARTS

TORONTO, CANADA

# DIPLOMA IN COMPUTER BUSINESS ADMISTRATION | 1994 | TORONTSCHOOL OF BUSINESS

TORONTO, CANADA

## LEGAL ASSISTANT | 2013 |HUMBER COLLEGE OF APPLIED ARTS TORONTO, CANADA

# **Skills & Abilities**

- Excellent problem solving skills
- Superb Patient care skills
- Excellent communication skills
- Immaculate organization skills
- · Great customer service
- · Compassionate

- Good team player
- Interpersonal Skills
- Attentive listening

#### **RELEVANT EXPERIENCES**

#### PERSONAL SUPPORT WORKER COMPASS HOMECARE 2022- Present

- Assist client with activities of daily living and medication management
- Promote a safe and secure environment for client
- Prepare nutritious meals and snacks including special diets for client
- Observe, report and document clients progress and changes electronically as per company policy

#### PATIENT CARE ASSISTANT/ORDERLY WILLIAM OSLER HOSPITAL 2021-2022

- Assist nurses with patient care and Feeding
- Transfer patients to different units for testing
- Pick up and drop off specimens at the lab
- Sort and stock medical supplies in meds carts, meds rooms and other areas in the Emergency Department

#### CARE GIVER PRIVATE HOME 2017-2021

- Assist clients with personal care and activities of daily living
- Assist clients with medication management
- Accompany clients to appointments and family functions

• Prepare and serve meals to clients

# **OTHER EXPERIENCES**

### **RESIDENT CARE ATTENDANT | EVERGREEN RETIREMENT LIVING |2008-2013**

- · Provide excellent personal care and support to residents living in the retirement community
- $\cdot \;$  Serve snacks and nutriments to residents as required
- Assist residents with medication as per charge nurse
- · Tidy up residents rooms and keep common areas clean
- $\cdot\;$  Assist with food preparation and feeding residents when necessary

## **RESIDENT CARE ASSISTANT | VILLAGE PARK LONG TERM CARE RESIDENCE |2007-2012**

- · Provide one to one support to private resident
- Assist with showers, baths and grooming
- · Accompanied and supervised residents to dining room at meal times
- $\cdot~$  Perform bed making duties, laundry clothes and kept resident room tidy

#### STAFF CORDINATOR SRT MED STAFFING 2001

- Call and assign workers to clients assignments
- Communicate clearly and effectively with clients and staff in a respectful manner
- Compile reports or concerns using various computer applications

## **CERTIFICATION /LICENSES**

- Food Handlers Certificate
- Personal Attendant Certificate
- Health and Safety Awareness Certificate
- First Aid/CPR