

RAJWANT KAUR DHIMAN

■ 51 Coronation Circle, Brampton, ON L6Z 4C2
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OBJECTIVE

Compassionate and dedicated Personal Support Worker (PSW) with a strong background in nursing and patient care. Equipped with Canadian healthcare education and hands-on experience in caregiving and medical administration. Committed to delivering empathetic, respectful, and professional support to enhance quality of life for clients.

CERTIFICATIONS

- Personal Support Worker (PSW) Certificate
- Food Handlers Certificate

EDUCATION

- Graduation in Pre-Health Sciences and Health Care Management – Canada
- Bachelor of Science in Nursing (B.Sc Nursing) – India

EXPERIENCE

Private Caregiver

- Provided in-home care for elderly clients, including assistance with bathing, dressing, feeding, and mobility.
- Ensured safe and clean living environments.
- Maintained a compassionate and respectful approach with each client.

Medical Administrator – Sewa Ram Singal Clinic, North York

- Supported clinic staff with administrative duties including patient intake and documentation.
- Maintained accurate and organized patient records while assisting in front-desk operations.
- Coordinated appointment schedules and facilitated smooth patient flow.

SKILLS

- Patient Care & Support
- Medication Assistance
- Personal Hygiene & Grooming
- Strong Communication Skills
- Time Management
- Culturally Sensitive Care
- Documentation & Charting