## **Bipana Pun**

Developmental Service Worker | Passionate about Inclusive Care Wellesley Street East, Toronto, ON M4X 1G6 Contact No: 437-973-2055 | <u>bipanapun46@gmail.com</u>

## **Professional Summary**

Enthusiastic and dedicated Developmental Service Worker graduate with hands-on experience supporting individuals with developmental disabilities through field placements and volunteer roles. Passionate about person-centered care, behavioral support, and promoting community inclusion. Committed to effective communication, advocacy, and building meaningful relationships to positively impact clients' lives.

## Education

## **Diploma in Developmental Service Worker**

Fanshawe College, Toronto Campus

## Key Areas of Study:

- Applied Behavior Analysis (ABA), Nonviolent Crisis Intervention
- Safe Medication Administration, Recognizing Side Effects, Palliative Care
- Promoting Independence and Dignity, Trauma-Informed Care
- Supporting Social Participation, Self-Advocacy, and Accessibility
- Documentation, Legal Responsibilities, and Writing Care Plans
- Enhancing Mobility, Learning, and Social Interaction

# Placement Experience

Support Worker (Placement)

Safe Haven, Toronto, ON January 2024 – April 2024

- Supported clients with mobility using wheelchairs and bed slings, and assisted with personal care, including showering and dressing.
- Prepared meals and administered G-tube feeding.
- Maintained a clean environment, including laundry and housekeeping duties.
- Facilitated recreational and engaging social activities.
- Collaborated with team members to deliver consistent, quality care.

## **Daycare Helper (Student Placement)**

St. Jude's Academy of the Arts, Toronto, ON September 2024 – November 2024

- Organized and led daily "circle of care" sessions to support emotional expression.
- Facilitated therapeutic and educational activities like painting, cooking, life skills, and games.

- Supported clients during community outings and ensured safety and supervision.
- Assisted with meal preparation and ensured accurate van dispatch at end-of-day.

#### Professional Experience Customer Service Associate

Juicy Dumpling, Toronto, ON June 2023 – Present

- Provided attentive customer service and resolved concerns efficiently.
- Managed multitasking in a fast-paced food service environment.
- Collaborated with team members to ensure a positive guest experience.
- Practiced active listening and problem-solving skills.

### Certifications

- Standard First Aid & CPR/AED Level C (Valid: Oct 2023 Oct 2026)
- Nonviolent Crisis Prevention and Intervention (CPI) (Valid: Dec 2023 Dec 2025)
- WHMIS (Workplace Hazardous Materials Information System)
- IPAC (Infection Prevention and Control)

#### Training

• Accessibility for Ontarians with Disabilities Act (AODA) Training

#### Skills

- Person-Centered Care
- Behavioral Support & Crisis De-escalation
- Medication Administration
- Communication & Team Collaboration
- Documentation & Reporting
- Activity Planning & Life Skills Support
- Mobility Assistance & Safety Transfers

## Vaccinations

Fully Vaccinated

## Availability

Immediately available | Open to part-time, relief, or full-time opportunities