

## **EMMANUEL IFEANYI OKORO**

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A professional individual who is detail oriented, organized, enthusiastic, and adaptable, with various experiences, seeking meaningful employment. Maintains reputation as a dedicated, meticulous, hardworking team leader and player, able to work with minimal supervision or independently and in a fast paced work environment.

### **SKILLS**

- Promoting and marketing the business.
- Attending customer related issues and customer satisfaction.
- Ability to be a good team player and leader to my other colleagues.
- Strong team spirit and analytical mind with result oriented and success driven personality.
- Professionalism in office administration and a fast learner with strong communication skills.

### **WORK EXPERIENCE**

#### **St Joseph at Fleming**

**2021-2022**

- Assisting clients with activities of daily living.
- Assisting senior ones with their basic needs like bathing, Transferring, grooming and toileting.
- Monitoring their medication with a medical care plan.
- Driving to and from activities, running errands, and helping getting in and out of wheelchair-accessible vehicles.
- Managed and maintained a flexible schedule.

**Source Momentum Healthcare****2020**

- Helping client with companionship and supervision
- Assistance with all activities of daily living
- Light housekeeping and laundry
- Monitoring of medications, errands and shopping
- Dressing and bathing assistance, assessment of health and well being
- Assisting with mobility, meal planning, preparation and serving

**Ground effect Whitby****2019**

- Helping with masking and demasking of a truck.
- Fixing truck accessories where necessary.
- Monitoring the quantity of trucks that comes in and out daily.

**EDUCATIONAL CERTIFICATE**

PSW	Centre de formation rosemont	2020
Standard first aid and CPR	Canadian red cross	2020
WHMIS	Vpi Learning	2020
Worker health and safety awareness in 4 steps	Ministry of labor training	2020
PSW approach to quality care	University of Toronto	2020
BSc Hon Business Information Tech	Greenwich University London	2014
Diploma/Advanced Diploma in computing 2009/2010	Informatic institute of Tech	

\*References available upon request