

Anne Sleeman

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OBJECTIVE

As a nursing student, I am seeking an opportunity to develop my clinical skills in a hospital, community or long-term care setting. I am eager to apply foundational nursing knowledge, contribute to high-quality patient care, support the healthcare team, and continue learning in a dynamic environment.

SKILLS

- Patient Safety
- Activities of Daily Living
- Meals and Feeding Assistance
- Infection Control Practices
- Ostomy, Wound and Catheter Care
- Head-to-Toe Assessments
- Basic Life Support
- Vital Signs Monitoring
- Teamwork and Collaboration
- Proficiency in Arabic and French

EDUCATION

Honours Bachelor of Science, Nursing (BScN. Hons), Expected 2028

Ontario Tech University

Current GPA: 4.1/4.3; President's List

Master of Health Sciences (MHSc), Community Health, 2019

Ontario Tech University

Major Research Paper: *State of the Health System: An Exploration of the Patients First Act and Historical Review*

Honours Bachelor of Health Sciences (BHSc. Hons), with Distinction, 2013

Ontario Tech University

Awarded President's Scholarship; \$24,000 over 4 years

CLINICAL EXPERIENCE

Nursing Student, Long-Term Care (88 hours)

Winter 2025

Lakeridge Gardens, 6th Floor East

- Obtain and record residents' vital signs, intake and output
- Assist patients with activities of daily living, repositioning and feeding
- Follow isolation precautions and infection control procedures according to institutional policy
- Support PSW to maintain accurate and timely documentation using PointClickCare EMR system
- Build rapport with residents using therapeutic communication techniques
- Perform head to toe physical and mental health assessments

WORK EXPERIENCE

Program Manager, Operational Excellence
Lifemark Health Group, Toronto, Ontario

2023 – 2024

- Led a transformation strategy for the Partners in Canadian Veterans Rehabilitation Services, improving participant satisfaction scores by 15% and increasing service access by 20%.
- Developed and implemented action plans that streamlined program performance, reducing operational bottlenecks by 25% by engaging 100+ stakeholders to address service delivery challenges

Senior Program Manager, Systems Design & Enablement (Healthcare Delivery)
TELUS Health, Toronto, Ontario

2022 – 2023

- Spearheaded the national EMR transformation strategy across TELUS Care Centres, resulting in a 30% increase in digital adoption rates and reduced administrative burdens for clinicians.
- Facilitated cross-functional collaboration among 50+ stakeholders, ensuring timely delivery of critical projects with 100% adherence to deadlines.

Program Manager, Organ Donation and Transplantation (ODT)
Canada Health Infoway, Toronto, Ontario

2021 – 2022

- Directed complex initiatives within a \$40.4 million federally funded organ donation and transplantation program, ensuring seamless procurement processes and effective governance.
- Developed strategic frameworks for federal investments, securing alignment with CIHI Pan-Canadian Data Management and Performance Reporting System and improving stakeholder collaboration.

Manager of Project Management Office (PMO)
Closing the Gap Healthcare Group, Toronto, Ontario

2019 – 2021

- Established and executed PMO governance frameworks, increasing visibility and accountability for funding agreements, resulting in a 20% improvement in reporting accuracy.
- Strengthened collaboration with executive sponsors and project teams, driving successful alignment across multiple Ontario Health Team portfolios.

CERTIFICATIONS

Basic Life Support ▪ CAMH Mental Health 101 ▪ Hollister Ostomy Care ▪ Institute for Healthcare Improvement (IHI) Quality and Safety ▪ French ▪ Project Management Professional (PMP) ▪ Prosci Change Management ▪ LEAN Six Sigma Green Belt

VOLUNTEERING

Vaccination Clinics | 2022 – Present
Peel Region, Brampton, ON

Emergency Department | Summer 2024
Lakeridge Health, Ajax, ON

Operational Readiness Planning | April 2024
Jerry Coughlan Health & Wellness Centre, Pickering, ON